

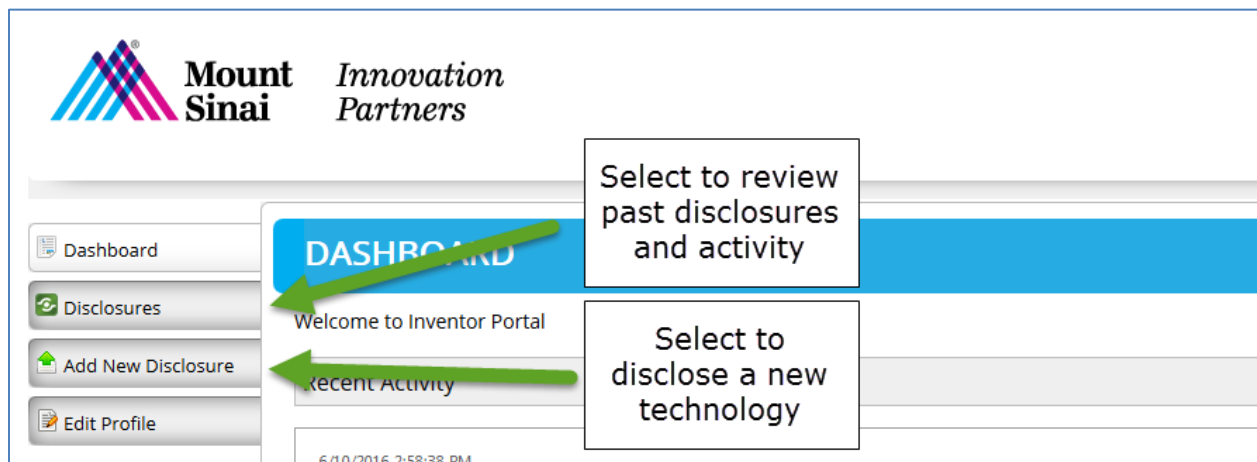
Guide – Using the Technology Portal

Introduction

In order to provide MSHS faculty with more insight into the technological assets we're managing for them, we're implementing the Technology Portal service provided by Inteum, MSIP's database and work management suite. This provides a way to disclose technologies to MSIP and a way to see any downstream patent and agreement work MSIP does for this technology.

You'll log in with your Mount Sinai credentials when prompted. Please email MSIPinfo@mssm.edu if you have any difficulty using the Technology Portal or have any questions. We'll be happy to schedule a phone call/WebEx to walk through any questions you may have.

Dashboard and Menu Selections



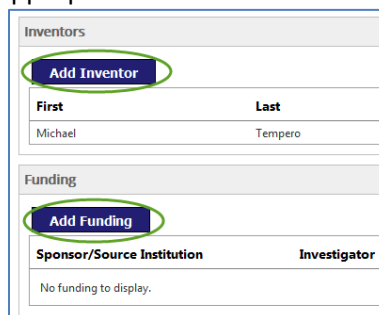
Adding a New Disclosure

Always select Technology Disclosure and include a title accurately describing your technology disclosure.



Inventors and Funding sources

Add inventors and funding sources appropriate to this disclosure.

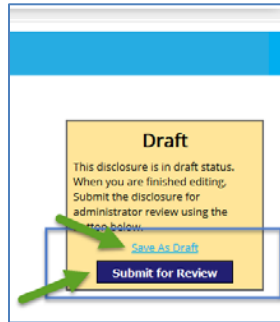


| Inventors | |
|---------------------|---------|
| Add Inventor | |
| First | Last |
| Michael | Temporo |

| Funding | |
|----------------------------|--------------|
| Add Funding | |
| Sponsor/Source Institution | Investigator |
| No funding to display. | |

Saving a draft and Submitting for Review

You can save the draft disclosure and return with additional information. When your disclosure is complete, click **Submit for Review**.

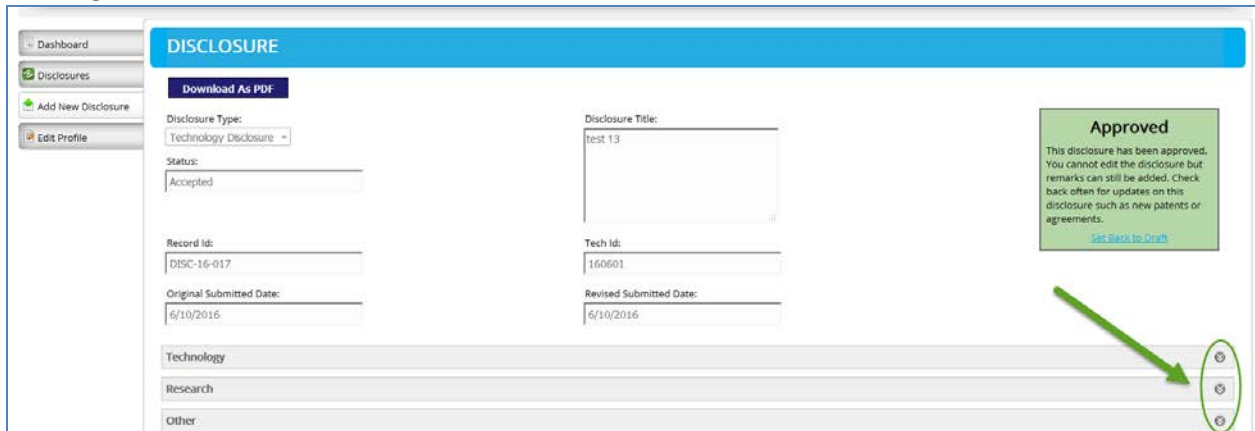


Disclosure Menu

To open a draft disclosure or review the current status of a disclosure, click on Disclosures, shown above.

Select "View" to open the disclosure.

Navigate the disclosure by opening and closing the sections with the arrows along the menu bars and scrolling down.



The bottom section of the disclosure page will list the technology, patent, and agreement records for this disclosure. These will populate as they are created for this disclosure.

| Technology | | | | | | |
|------------|---------|----------------|--------|-----------------|-------------|--|
| Tech ID | Title | Manager | Status | Disclosure Date | Status Date | |
| 160601 | test 13 | Edrica Francis | | 6/10/2016 | | |

| Patents | | | | | | | | | |
|------------------------|------------|-------------|-------|---------|------------------|--------|------------|-------------|----------------|
| Application No. | Patent No. | Internal ID | Title | Country | Application Type | Status | Date Filed | Date Issued | Status Updated |
| No patents to display. | | | | | | | | | |

| Agreements | | | | | | |
|---------------------------|-------|-------|------|--------|----------------|----------------|
| Agreement ID | Title | Party | Type | Status | Effective From | Status Updated |
| No agreements to display. | | | | | | |